

Additional Instruction Program Ticket - McEachern High School

Instructions: Students failing to make adequate progress towards meeting standards should attend tutorials as determined by their teachers. These students should give this sheet to their teacher before class, and the teacher should fill it out and return it to the student by the end of class. Students **must** have a ticket for each tutorial session they attend with specific instructions that the tutorial staff can use in guiding their efforts. Only ONE session is allowed per ticket. Failure to follow the additional AIP rules and guidelines below may result in removal from the program for the rest of the year.

1. AIP tutorials start promptly at 3:45 PM and will end at 5:00 PM on Tuesdays and Thursdays. Locations for subject-area tutorial sessions are posted in the building offices and online. Students making up tests or doing other activities on campus may not come late to tutorials even with a pass. **No student will be admitted late to tutorial sessions.**
2. Students must bring textbooks and other materials indicated by their teachers on their ticket. Failure to do so may result in removal from the tutorial session.
3. There should be no switching locations during the tutorial session. Students are allowed to leave the tutorial session when finished, after signing out with a tutor, but must wait for their ride near the flagpole by the Performing Arts Center. All students should be at the flagpole or off campus within fifteen minutes of leaving the tutorial session. **NOTE:** No bus transportation is available at this time.
4. Students who are removed from a tutorial session for disruptive or off-task behavior will no longer be eligible to participate in AIP tutorial sessions. Teachers will notify Mr. Bishop via e-mail, and he will contact the parent and remove the student from the AIP program.

Tutorial Ticket Information

Student Information:

Printed Student Name: _____ Date of Session _____
Last Name, First Name

Classroom Teacher: _____ Subject: _____

To be completed by classroom teacher (complete both 1A & B):

1 A. Classroom teacher's recommendation of standards/skills requiring remedial help: _____

1 B. Classroom teacher's recommended resources:

Textbook USA TestPrep SkillsTutor Study Island Handouts Provided by Teacher

Other: _____

2. FC general lab use - list subject and task: _____

Classroom Teacher's Signature: _____

Tutorial teacher use only below dotted line

Tutorial Attendance:

Student entered at 3:45 PM, and left tutorial session: _____ Student Signature: _____

Tutor's Signature: _____