

McEachern Parking Permit Information
2016-2017

STUDENTS NEED TO READ CAREFULLY

Instructions for Parking – 1st and 2ND Semester

Be aware of the following:

Students having outstanding financial obligations will not be allowed to purchase a parking decal until payment or arrangements satisfactory to the school have been made.

Cobb County policy states that any driver who has six unexcused tardies will lose their parking privilege for the semester.

STEP #1 - You will need ALL of the following items enclosed in an envelope with your name WRITTEN on the front of the envelope.

1. Current **Parking Application**.
2. Copy of **current Insurance Card** for the vehicle you have listed on the application.
3. Copy of your **Driver License**.
4. **Check or Money Order (NO CASH)**, payable to McEachern High School.

Applications must be turned in PRIOR TO 1st BLOCK in order for it to be processed within 48 hours.

STEP #2 - Bring the envelope to the Macland Office and give to Mrs. Stratton.

STEP #3 - Return to the Macland Office at the end of the day to pick-up your parking decal and /or check the status of your application. If you do not pick-up your decal and receive a parking ticket you will have to pay the ticket before you receive the decal.

Remember the following:

1. DO NOT SEND CASH. We will not be responsible for any missing cash payment.
2. You must check the status of your application at the end of the day. Decals will not be delivered to classrooms.

Decals are sold on a graduated scale:

First Semester		Second Semester	
<u>Decals Sold Between</u>	<u>Prices</u>	<u>Decals Sold Between</u>	<u>Prices</u>
August 1 – September 23	\$50.00	January 5 – February 28	\$50.00
October 3 - October 31	\$45.00	March 1 – March 31	\$45.00
November 1 - November 30	\$40.00	April 10 - April 28	\$40.00
December 1 - December 21	\$30.00	May 1 – May 24	\$30.00

Please contact the Macland Office if you have further questions.

COBB COUNTY SCHOOL DISTRICT PARKING PERMIT APPLICATION AND VEHICLE REGISTRATION

INSTRUCTIONS FOR FILING:

This application is for registering a vehicle by student, faculty, and/or staff for the purpose of securing a parking decal. Rules and regulations pertaining to on-campus parking and operation of vehicle are contained herein. Completion of this application shall be construed as acceptance of parking and operations rules and regulations. Students who elect to drive a vehicle shall complete this application form. It shall be signed by Parent/Guardian, and all copies shall be returned to the school.

THIS APPLICATION IS FOR: (CHECK APPROPRIATE BOX)

STUDENT: FIRST CAR ADDITIONAL CAR FACULTY/STAFF SUMMER SCHOOL

Applicant's Name	DOB	Grade	Date
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Address, City, and Zip Code

Applicant's (GA) Driver's License Number	Insurance Company & Policy Number
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Year	Make of Vehicle	Model (Name & No.)	Body Style	Color - Vehicle
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Vehicle I.D. Number	(GA) Vehicle Tag Number
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After reading and understanding the rules and regulations as stated on the reverse side, the undersigned acknowledges that permission to drive and/or park an automobile on any Cobb County School campus is a privilege and not a right. In consideration for such privilege, the undersigned expressly consents to any searches of the above-described vehicle or any other vehicles driven by the applicant. Administrators of the Cobb County Public School System may search the above-described vehicle for any reason and at any time while said vehicle(s) is on school property.

School/Site	Signature of Driver/Applicant
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Signature of Parent/Guardian	Signature of Vehicle Owner
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TO BE COMPLETED BY SCHOOL: (CHECK APPROPRIATE SESSION)

FIRST SEMESTER SECOND SEMESTER SUMMER SCHOOL

PRIORITY _____ PARKING PERMIT NUMBER _____

PARKING SPACE NUMBER _____ DATE PERMIT ISSUED _____

RECEIPT NUMBER _____ APPROVED _____

INSURANCE VERIFIED BY _____

VALID GEORGIA DRIVER'S LICENSE VERIFIED BY _____

RULES AND REGULATIONS

- I. Each person who chooses to park a vehicle at a Cobb County High School or designated site during normal school day hours must obtain a parking permit, consisting of one or a combination of the following: decal sticker, visitor's pass, one day permit, alternate vehicle pass. A parking space will be assigned or an area will be designated for legal parking.
- Parking decals shall be affixed to the vehicle windshield by utilizing the adhesive on the decal. Decals shall be affixed in such a manner that the decal will be destroyed upon removal.
- The decal shall be affixed to the inside lower right hand corner of the front windshield. The decal must be completely visible from outside the vehicle. All other parking permits shall be placed on the dash with the printed side up, in clear view from the outside. Failure/refusal to comply with this regulation shall result in the voiding of the permit and/or issuance of a parking citation. Parking decals and permits are not transferable from one vehicle to another or from one individual to another.
- II. Student parking permits for available parking spaces will be issued upon application and payment of parking fee. No refund will be made. Motorcycles shall have a student decal although assigned to a common parking area.
- III. Priority in assignment of parking spaces will be established by the local school administration.
- IV. The Cobb County Public School parking permit application and registration form (PAVR-04) shall be used to register vehicles and by copy, advise the applicant and Parent/Guardian of the Rules and Regulations.
- V. Parking and traffic violators on campus shall be subject, but not limited to, one or more of the following disciplines:
- For minor violations, fine imposed must be paid the next day of school or imposed fine is increase \$1.00 per day; and/or
 - Suspension of parking on campus; (No refund will be made)
 - Removal of parking decal; (No refund will be made)
 - Impounding of vehicle per County Ordinance or Georgia State Law.
 - For serious violations, State Court Traffic Ticket may be issued.
 - Failure to respond to a citation issued by a Campus Police Officer shall be grounds for canceling the parking decal or permit, and the vehicle may be impounded at the discretion of the principal or his/her designee.
 - No decal or permit may be bought for or transferred to another student for any reason. Decals are to be issued to students who qualify for parking privileges as determined by the principal.
- VI. Parking and traffic violations on campus subject to above discipline shall be, but not limited to the following:
- Parking an unregistered vehicle on campus.
 - Parking in reserved places.
 - Parking at yellow curb or in "No Parking" or "Fire Lane" areas.
 - Parking in service roads, driveways and walkways.
 - Parking in unpaved areas.
 - Parking in entrance or exits of parking lots.
 - Parking at an angle or in a manner so as to utilize two parking spaces.
 - Failing to stop for "Stop" signs.
 - Failing to vacate vehicle on arrival at school.
 - Failing to leave school campus upon entering vehicle.
 - Giving false information and/or falsely registering a vehicle.
 - Operating a vehicle without valid driver's license (learner's permit not acceptable).
 - Reproducing, altering, defacing, or improperly displaying a parking decal.
 - Unauthorized parking in handicap parking spaces.
 - Driving too fast for conditions.
 - Reckless conduct with vehicle.
 - Parking in another student's parking space.
 - Speed shall not exceed 15 mph on campus
 - All applicable State Law, Traffic Laws and Local Ordinances.
 - Valid Georgia License Plate, meeting State Requirements.
- VII. The driver/owner of any vehicle will be responsible for the use of their vehicle while on campus, and subsequently for a violation of the above rules and regulations by persons other than themselves if the offense is committed with or in his vehicle.
- VIII. Cobb County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. Proof of insurance and a current valid Georgia Driver's License as required by state law shall be required prior to the assignment of a parking space.
- IX. **The local school principal is authorized to take action designed to prevent a student's cutting class or nonattendance contrary to law and Board of Education policy (truancy). To emphasize the importance of being on time to school, of remaining at school, and attendance at school, the high school principal or his/her designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy or for the unauthorized departure from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. There will be no refund for the cost of the parking permit. At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.**

McEachern Parking Rules and Regulations

1. All cars must have a decal. Decals must be displayed in lower passenger side of windshield of the car. Decals may not be taped to windshield; decals must adhere to windshield with decal adhesive provided.
2. Parking space is for student applicant and registered vehicle only. Students may not sell or transfer decals or parking spaces. The vehicle driven must be owned within the student applicant's immediate family.
3. Any additional vehicle driven on campus by student driver must be checked in before school begins in the Macland Office. Student driver will be issued a one-day vehicle pass (\$1:00 fee) for the car that must be immediately displayed in the car windshield. Failure to do this will result in ticket/towing.
4. Currently registered student drivers may register additional vehicles with completion of a new application, documented insurance on the additional vehicle and a fee of \$5:00.
5. All drivers are to obey posted speed limits and drive safely through the parking lots and campus drive. **No reckless driving, tire squealing, or other improper driving behavior will be tolerated.**
6. Parking tickets may be issued to improperly/illegally parked vehicles. Fines must be paid immediately upon issue of ticket. **Penalty for unpaid parking fines is \$1:00 per school day unpaid.** See the chart below for details regarding prices. Cars are subject to be towed if these rules are violated.
7. The campus officer can and will issue state citations for just cause. These citations count against a driving record and carry much heavier fine limits.
8. The back of the parking application has other specific rules that are not covered on the sheet. Please familiarize yourself with these rules also.
9. One (1) Day permits are available in the Macland Office for \$1:00 per day; up to seven (7) per semester. These must be purchased the days before use, or the morning of use before 8:10 a.m.
10. All students must park in the "M" lot. There are not pre-assigned numbered spaces.

VIOLATION OF ANY OF THESE RULES AND REGULATION MAY RESULT IN YOUR LOSING THE PRIVILEGE OF DRIVING, HAVING A VEHICLE ON CAMPUS, OR BUYING A PARKING SPACE IN THE FUTURE. FOR ADDITIONAL INFORMATION PLEASE SEE MRS. STRATTON IN THE MACLAND OFFICE.

2016-2017 PARKING FINES

DESCRIPTION	MINIMUM	MAXIMUM
NON-MOVING VIOLATION, 1ST OFFENSE	\$10.00 + \$1.00 PER DAY	\$15.00 + \$1.00 PER DAY
NON-MOVING VIOLATION, 2ND OFFENSE	\$20.00 + \$1.00 PER DAY	\$30.00 + \$1.00 PER DAY
THIRD & SUBSEQUENT VIOLATIONS	\$30.00 + \$1.00 PER DAY	
MOVING VIOLATION, 1ST OFFENSE	\$20.00 + \$1.00 PER DAY	\$30.00 + \$1.00 PER DAY
MOVING VIOLATION, 2ND OFFENSE	\$25.00 + \$1.00 PER DAY	\$35.00 + \$1.00 PER DAY

\$1.00 PER DAY SHOULD BE ADDED TO FINE FOR EACH DAY PAID LATE

Parking applications are being accepted for 1st semester beginning on August 8th.

To obtain a parking permit, students need to turn in the following items:

- 1. Parking application (signed by both parent & student)**
- 2. Cobb County Rules and Regulations signed by the Applicant.**
- 3. McEachern Parking Rules & Regulations (signed by both parent & student)**
- 4. Notification of Truancy/Tardy Rule Impact (signed by both parent & student)**
- 5. Copy of student's driver's license**
- 6. Copy of VALID insurance card indicating effective coverage start and ending date and listing vehicle that student will be driving.**
- 7. \$50 check or money order made payable to MHS**

*Parking must be purchased by August 15th to avoid a parking ticket. Tickets will be issued beginning August 16th to improperly parked vehicles.

Parking Application Forms Required by Cobb County to Receive a Parking Permit.

- [Parking Application](#)
- [Notification of Truancy and Tardy Rule Parking Privilege Form](#)
- [McEachern & Cobb Cty Rules & Regulations](#)

* You must have a **current valid insurance card, driver's license, and 4 signed forms** from above at the time you submit your application. Incomplete submissions will not be accepted.

* Permits may be purchased with check or money order made payable to MHS.

McEachern Parking Rules and Regulations:

- 1. All cars must have a decal.** Decals must be displayed in lower passenger side of windshield of car. Decals may not be taped to windshield; decals must be adhered to windshield with decal adhesive provided.
- 2. Parking space is for student applicant and registered vehicle **only**.** Students may not sell or transfer decals or parking spaces. The vehicle driven must be owned within the student applicant's immediate family.
- 3. Any additional vehicle driven on campus by student driver must be checked in before school begins in the Macland Office.** Student driver will be issued a one-day vehicle pass (\$1 fee) for the car that must be immediately displayed in the car windshield. Failure to do this will result in ticket/towing for an unauthorized vehicle on campus.
- 4. Currently registered student drivers may register additional vehicles with completion of new application, documented insurance on additional vehicle, and a fee of \$5.00.** A second-vehicle decal, similar to the initial decal issued, will be given.

5. All drivers are to obey posted speed limits and drive safely through the parking lots and campus drive. No reckless driving, tire squealing, or other improper driving behavior will be tolerated. Upon 6th unexcused tardy, students will lose their parking permits for the semester.
6. Parking tickets may be issued to improperly/illegally parked vehicles. **Fines must be paid immediately upon issue of ticket. Penalty for unpaid parking fines is \$1.00/school day unpaid.** See the chart below for details regarding prices. Cars are subject to be towed if these rules are violated.
7. The campus police officer can and will issue state citations for just cause. These citations count against a driving record and carry much heavier fine limits.
8. The back of the parking application has other specific rules that are not covered on this sheet. Please familiarize yourself with these rules also.
9. One (1) Day permits are available in the Macland Office for \$1 per day. These must be purchased the day before use, or the morning of use before 8:10am.
10. All students park in the “M” lot. There are no numbered parking spots for students.

VIOLATION OF ANY OF THESE RULES AND REGULATIONS MAY RESULT IN YOUR LOSING THE PRIVILEGE OF DRIVING, HAVING A VEHICLE ON CAMPUS, OR BUYING A PARKING SPACE IN THE FUTURE. PLEASE SEE OFFICER SIMONS, MRS. STRATTON, OR MR. FORD IF YOU HAVE ANY QUESTIONS.

2015-2016 Parking Fines	
1st Offense Parking Violation	\$10 + \$1 Per Day Late Fee (max. \$30)
2nd Offense Parking Violation	\$20 + \$1 Per Day Late Fee (max \$30)
3rd and Subsequent Violations	\$30 + \$1 Per Day Late Fee (max \$30)
All fines need to be paid before or after school in the Macland Office.	

ANY VEHICLE EXCEEDING \$30 IN FINES FOR ANY ONE TICKET OR STUDENTS WHO EXCEED THREE PARKING CITATIONS, WILL BE TOWED AT THE OWNER'S EXPENSE. VEHICLES WILL BE TOWED WITHOUT ANY ADVANCED NOTIFICATION.

Student Parking Frequently Asked Questions

Who may purchase a parking permit?

Seniors, juniors, and sophomores who have a valid driver's license, proof of insurance, and the 4 required forms may purchase a permit.

Where and when should I pick-up an application?

Applications may be printed from this website or picked up in the Macland Office.

Why must I pick-up an application before the actual time of purchasing the parking permit? *Applications must have your parent's signature prior to purchasing a permit.*

If you have further questions please contact Mrs. Stratton at Debbie.Stratton@cobbk12.org.



NOTIFICATION OF TRUANCY AND TARDY RULE CONCERNING PARKING PRIVILEGE

_____ High School

Student's Name: _____
Last First

Grade: _____

Our staff is making a special effort to encourage punctuality to school and thus minimize classroom interruptions. Uninterrupted time on task is important to the learning process. Students who are late to school or who leave school without authorization disrupt this process.

To emphasize the importance of being on time to school, of remaining at school, and attendance in school, a student's parking privilege may be suspended for the remainder of the semester at the time of the sixth unexcused tardy or for unauthorized departure or truancy from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. At the conclusion of the suspension of parking privileges, the student may reapply and purchase parking decal, if spaces are available. In compliance with Cobb County School District rules, we are not permitted to refund the cost of the parking permit should parking privileges be suspended and the parking space may be reassigned to another student.

We solicit your support and help in this matter. Please sign the form below and return it with the parking application.

I have read and understand the stipulations of this notification.

 Student's Signature

 Date

 Parent/Guardian's Signature

 Date

This form is to be completed before a parking permit is issued to the student.

